**SFC CESU Executive Committee Meeting**
10-29-2021

**Agenda**

* **Introductions** – Evelyn Gaiser – 5 min
	+ Welcome Smithsonian! (Karen Otiji – Administrative Rep and Scott Miller – Technical Rep)
	+ Robert Gutierrez
	+ George Gann
	+ Deb Epperson– works for Ken Rice
	+ Ken Rice – USGS Technical Representative, going to retire and Deb is the recommendation for the next tech rep
	+ Laura Brandt – Tech rep for USFW
	+ Karen Otiji – Admin rep for Smithsonian
	+ Tom Fish – National CESU office in Washington
	+ John Baldwin – Florida Atlantic University
	+ Jerry Lorenz – Audubon Florida
	+ Nikki Fogarty – WNC – North Carolina
	+ Helena Solo-Gabriel – U of Miami
	+ Dreamal Worthen – Florida A and M University
	+ Veronica Delgado – Nova Southeastern
	+ Carol Daniels – NPS Rep
	+ Ken Meyer – Avian Conservation Research
	+ Liz Galli – DoD
	+ Gary Zarillo
* **Review minutes from last meeting (attached)** – Paige Kleindl – 5-10 min
	+ 2021 Action Plan
	+ Website Tutorial
		- http://sfc-cesu.com/
* **National CESU Updates** – Evelyn Gaiser/Tom Fish – 5 min
	+ 2 CESU renewals for next year
	+ CESU reporting memo and centralized database
		- CESU Project Tracker Database – hosted by NPS
		- Posting a memo about project reporting
			* ID and upload legacy data from older projects
			* Develop a process for rolling project entry – enter on a monthly, quarterly, biyearly etc.
			* Memo is formalizing this process
	+ EPA talk about rejoining the council
		- National and regional interests
	+ We have done this internally at FIU
	+ Two more listening sessions
		- Moderated discussions for future of the CESU – where have we come from, where are we now, where do we want to be in the future
		- Have people participate that have long-term participation in CESU
		- 15th November
	+ American Zoos and Aquarium – potential national and regional members
	+ Meeting with LTER network
		- Dialog about our workshop at the LTER meeting
	+ Using database to access and determine the main project types in the SFC CESU?
		- Reference by sponsoring agency and geographic distribution
	+ 2 types of CESU projects
		- Research, outreach, technical
		- Key topics – climate, wildlife, water/hydrology
	+ Offline Meeting with Evelyn and Tom Fish
* **Strategic Plan** - Outline – Evelyn Gaiser – 5 min
	+ Introduction – Management Committee
		- Scope of SFC CESU
		- Mission statement and vision
		- Timeline and membership
	+ Research Direction – All
		- Self-assessment summary
		- Current themes
		- Emerging themes
	+ Education and Outreach - All
	+ 2021-2026 Goals – All
		- Strategy to meet goals
* **Self-assessment of existing projects to identify areas of synergy and** growth – Evelyn Gaiser – 5 min
	+ Need SFC database of existing projects
		- Robert G. collected this for FIU, show example. Could other institutions do the same and send to Paige? (pklei007@fiu.edu)
	+ Look at projects collected for the 5-year renewal
		- Have a CESU tag assigned to each project to help find one you are looking for
	+ We know what is coming through FIU but not through other institutions
	+ Qualitative discussion
* **Next SFC Meetings:**
	+ **December 2021**: Get to know you workshop (2 hrs)
		- Goal: to identify themes for All Hands Meetings
		- Date and Time: 2nd week of December
		- Agenda:
			* Federal partner introductions (5 min presentation) ~20 min
			* Review self-assessments from non-federal partners (5 min presentation) ~40 min
			* Discussion of common themes ~20-30 min
				+ Will be included in Strategic Plan
			* Discussion of breakout groups to ID areas of future growth ~20 min
				+ How do we make sure the projects are feeding back to management recommendations?
				+ ID areas of need for the agencies and the scientists at institutions
			* Report back ~10 min
			* Determine next steps for Strategic Plan
		- A regional science and capacity meeting
			* Needs and priorities of the agencies and the skills and capabilities of scientists
			* Bring scientist ideas of topics of interests to the federal partners
		- What are the projects and how are the projects answering the needs of the institutions?
			* Linking projects to the bigger questions that the federal agencies have
	+ **February 2022**:
		- Complete outline of Strategic Plan and make assignments for completion by the next meeting
		- Plan career panel
	+ **April 2022**: Career panel
		- Use template from April 2021 GEER meeting
		- Administrative representatives as panelists – federal and nonfederal
		- All CESU and CESU-related students are invited
			* Need to get an invitation out to all CESUs
	+ **June 2022**: Final Strategic Plan and Annual Report
		- Evaluate success of panel and brainstorm more outreach opportunities, plan 2022-2023